



St. Paul's CE School

Charging policy (including debt recovery)

The admission of a child to St. Paul's School and the formal curriculum offered to a registered pupil are not subject to statutory charge nor the parent's willingness to make a voluntary contribution.

The governors wish to see the curriculum enriched as far as possible for the benefit of all pupils. They recognise that whatever public funds are available there will never be sufficient to fund all desirable activities to the required level.

They therefore reserve the right to

- A) Charge parents for activities offered as an optional extra wholly outside school hours. (including breakfast and after-school club)
- B) Seek voluntary contributions from parents to fund activities (e.g. baking) within school hours.
- C) Request parents to voluntarily provide incidental equipment, e.g. pens, pencils, rulers, rubbers etc.
- D) Charge parents for board and lodgings on residential trips.
- E) Music tuition when provided by peripatetic music teachers.
- F) Charge for Hot school dinners unless pupil receives free school meals.

Debt Recovery

If a parent falls into arrears the following action is taken:-

Parent sent a reminder letter from the school administrator/bursar.

If whole amount cannot be paid then the Parent agrees to a payment plan.

If a parent doesn't pay the debt in the given time the school has the right to take legal action.

Reviewed February 2013

Guidance from 2009 DCSF document

Reviewed Sept 2014

Reviewed Sept 2015

Reviewed November 2016

Reviewed October 2017